

**Hobsonville Point Schools Board
Minutes for the meeting held on
21 September 2023 @ 4.10pm
Hobsonville Point Secondary School**

Present

Meredith Kennett, Kirsty Dowding, Daniel Birch, Graeme Aitken, Katie Dobson, Nathan Rarere, Aman Devta, Charlie Howlett (New Student Rep), Maliina Pomare-Greer,

Apologies:

Leilarn Rankin, Reid Walker (New Staff Rep)

Welcome:

Meredith thanked Aman for his contribution to the board as the Student Representative for the past 3 elections (3 years) and presented him with a gift from the Board. Aman shared a whakatauki with the Board.

He whakatauki kō Aman
Tūngia te ururua kia tupu whakaritorito te tupu o te harakeke
Clear the undergrowth so that the new roots can grow

Minutes of Meeting

- The Minutes from the previous board meeting held on 17 August 2023 were given to the board prior to this meeting.

Motion: That the Minutes of the Meeting dated 17 August 2023 are a true and correct record

All in favour - carried

Matters Arising from the previous Minutes

- Graeme asked why the board have been presented with RAMS reports for approval. Daniel said it is because the trip is of high risk and board approval was required.

Conflicts of Interest

- There are no conflicts of interest to advise.

Correspondence

- Meredith presented the correspondence report.

Board Staff Representative and Board Student Representative Elections

- There was no report to present to the board at this meeting.

Principal's Primary School Report

- Daniel spoke to the Principal's report dated 21 September 2023. There was a lot of discussion around the EOTC trip.
- Daniel provided Student achievement data around well being voice and literacy to the board.
- The Curriculum Refresh teacher only day has been set for the last day of 2023 which was best suited and least disruptive, this has been advertised to the community.
- Daniel said he had queried the property process and asked for clarification on parking and playground spaces.

Motion: LC11 & LC12 EOTC Carey park camp for approval Monday 13 November - Wednesday 15 November (2 nights)

Moved: Daniel

All in favour - Carried

Motion: The Primary School Principal's Report dated 21 September 2023 is accepted as tabled

Moved: Daniel

All in favour – Carried

Principal's Secondary School Report

This is the Kirsty's first Principal's report to the board.

- Kirsty provided her report to the board dated September 2023, Kirsty said she followed the same structure as Maurie had done with his reports.
- Kirsty advised the board that SLT and Jill met with MOE as a followup hui from August. The master plan process would continue and the expansion would be included in the 2025 budget bid. MOE have provided a timeline for the project dependent on funding.
- Kirsty provided a link for EOTC week. This also included a link to high risk trips, which requires BOT approval. Kirsty asked if everyone could read these and if we could approve them at the next meeting.
- Kirsty said the International Department would like to use the NZ Homestay company to organise the homestays for groups of international students. There were many benefits to this which was provided to the board in Kirsty's report.

Motion: Approved the trial of the NZ homestay for November international group visits

Moved: Kirsty

Seconded: Graeme

All in favour - Carried

Motion: The Secondary School's Principal's Report dated 21 September 2023 is accepted as tabled.

Moved: Kirsty

All in favour - Carried

Business Committee

- Graeme spoke to the business committee minutes and the Business Managers Report dated August 2023.

Motion: Approve the 2023 Balance Sheet Budget

Moved: Graeme

All in favour

Motion: Approve the 2023 Cashflow Budget

Moved: Graeme

All in favour

Motion: Approve the new mileage rates at .83cents per kilometre for all staff including support staff and teaching staff.

Moved: Graeme

All in favour

Aman left the meeting at 4.33pm

Motion: The board to approve the charge of \$15 per student at Hobsonville Point Primary School to cover the cost of transport to swimming lessons (which is under half the costs)

Moved: Graeme

All in favour

Motion: The Business Managers report was received and accepted

Moved: Graeme

All in favour

The board moved into confidential @ 4.34pm

- Motion: The Presiding Member asked that the public be excluded from the following part/s of the proceedings of this meeting as named in the Agenda.

The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual/s. This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public. [In legislation section of the NZSTA Handbook]. Topic: discussed in the absence of the public - minutes kept in Public Excluded Business minute book

The board moved out of committee at 4.47pm

General Business

Graeme spoke about the Student Rep report to give Charlie some clarification around what types of things the board would be interested in hearing about. Graeme said that the board

were very happy to have Charlie on the board and if he needed support at any time then the board would be happy to support in any way possible. Meredith invited Charlie to speak about his insight into the school which Charlie did briefly.

Meeting closed at 4.49pm

Presiding Member: _____

Date: _____

Resolutions Passed

- Approval of the LC11 & LC12 EOTC Carey park camp on Monday 13 November - Wednesday 15 November (2 nights)
- The trial of the NZ homestay for November international group visits
- The 2023 Balance Sheet Budget
- The 2023 Cashflow Budget
- The new mileage rates at .83 cents per kilometre for all staff including support staff and teaching staff.
- The new charge of \$15 per student at Hobsonville Point Primary School to cover the cost of transport to swimming lessons (which is under half the costs)

Actions:

- The Board to read the EOTC trips link ready for approval at the next meeting
- Maliina to provide Charlie with information around BOT Student rep role