

**Hobsonville Point Schools Board of Trustees
Minutes for the Meeting held on 10 March 2022
at 4.40pm at the Secondary School**

Present

Maurie Abraham, Graeme Aitken, Meredith Kennett, Daniel Birch, Maliina Pomare-Greer, Philip Jellyman, Aman Devta (student), Nathan Rarere

Apologies

Ashley Pierce

He whakatauki kō Graeme

Whakataka te hau ke te uru
Whakataka te hau ki te tonga
Kia mākinakina te uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Tihei Mauri ora

Minutes of Meeting

- Minutes from the previous board meeting held on 3 February 2022 were given to the board prior to this meeting.

Motion: That the Minutes of the Meeting dated 3 February 2022 are a true and correct record.

Moved: Daniel

Seconded: Maurie

All in favour - carried

Correspondence

- There was no correspondence to report at this meeting.

Principal's Primary School Report

- Daniel spoke to his report dated 10 March 2022 which the board received a copy of prior to the meeting.
- Daniel said currently COVID has affected 13 students who are close contacts and 2 staff members to date.
- Daniel shared a proposal with the board around the Principals Performance Appraisals. This proposal includes Meredith managing the Appraisal and the Principals completing self-assessment standards. Meredith said she felt there were goals in place and she can challenge the Principals in these areas. Nathan said he felt it was very sensible and the level of understanding that Meredith has for the internal workings of the schools is a great advantage.

- Daniel spoke to the sports camp and fully supports this. Nat said it would be good to extend the deposit required by a couple of weeks (to make it payable to the end of the term). Daniel said there is funding available for those families that need it.
- Daniel said planning for the new build had stopped prior to Christmas and currently he is working through this process with MOE.

Motion: Philip moved that Meredith will manage the Appraisal process for the Principals in 2022.

**Seconded: Graeme
All in favour - Carried**

Motion: The board approved the request for a Sports camp to Kaimai Totara Springs on 1st - 5th August 2022 for 40 year 7 & year 8 students. Daniel fully supports this trip.

**Moved: Phillip
Seconded: Aman
All in favour - Carried**

Motion: The Primary Schools Principal's Report dated March 2022 is accepted as tabled.

**Moved: Daniel
Seconded: Nathan
All in favour – Carried**

Principal's Secondary School Report

- Maurie spoke to the Secondary Principal's school report dated March 2022 which the Board received a copy of prior to the meeting.
- Maurie spoke to the SCHOL results presented herewith.
- The Leaver data is one of our achievement targets, not yet officially released by NZQA. Maurie has provided the Board with data on this.

Motion: The Board supports the application of funding for \$9,000 to support the application for the little Gay Out Festivities.

**Moved: Maurie
Seconded: Aman
All in favour - Carried**

Motion: The Secondary Schools Principal's Report dated March 2022 is accepted as tabled.

**Moved: Maurie
Seconded: Daniel
All in favour - Carried**

Business Committee

- Graeme spoke to the 2021 Draft Business Committee Meeting Draft December Report - Business Committee Report.

Motion: Move the December Committee Report noting the new stocktake process put in place

Moved: Graeme

Seconded: Aman

All in favour - Carried

Motion: In December the Draft Budget was approved with the exception of revenue that was not in the Draft budget. The Board approves the additional revenue in relation to Hybrid Learning additional to revenue from International Students. This has been included in the Draft Budget. The Board approves the Budget including the additional revenue.

Motion: Moved the Final budget for 2022 for approval

Moved: Graeme

Seconded: Nathan

All in favour - moved

Motion: Moved the Assets budget for 2022 for approval

Moved: Graeme

Seconded: Philip

All in favour - moved

Policy Reviews

Maurie said there are some policies for renewal however we will look at these at the next Health and Safety meeting.

Motion: That the 2022 Charter is adopted with the addition of the 3rd target.

Moved: Meredith

Seconded: Nat

All in favour - carried

Student Report

Aman said he felt things were running smoothly so far. Some of the student-led clubs have been discontinued until further notice. Aman said he is finding the hybrid learning quite chilled and that students are collectively annoyed about the COVID situation and express this to each other.

General Business

BOT Parent Representative Election Date: 7 September 2022

Meredith nominated Maliina for the Returning Officer position for Elections on 7 September 2022. Maliina was the RO for the last elections.

Maliina said she recalls that there was a lot of hands-on work and she involved family members to support her with these tasks over several weeks. She would like to see that the payment aligns with the job at hand before she considered it. Maurie will look into fees that have been paid in previous elections.

The board moved into committee at 5.45 pm

Motion: The Presiding Member asked that the public be excluded from the following part/s of the proceedings of this meeting as named in the Agenda.

The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual/s.

This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public. [In legislation section of the NZSTA Handbook].

Topic: discussed in the absence of the public - minutes kept in Public Excluded Business minute book

The board moved out of committee 5.53pm

The meeting closed at 5.55pm. The next meeting is on 7 April 2022 at the Primary School or online if COVID restrictions are in place.

Presiding Member: _____



Date: _____

7 April 2022

Resolutions Passed

10 March 2022

- Approved that Meredith will manage the Appraisal process for the Principals in 2022.
- Approved the request for a Sports camp to Kaimai Totara Springs on 1st - 5th August 2022 for 40 year 7 & year 8 students.
- The Board supports the application of funding for \$9,000 to support the application for the little Gay Out Festivities.
- Move the December Committee Report noting the new stocktake process put in place
- In December the Draft Budget was approved with the exception of revenue that was not in the Draft budget. The Board approves the additional revenue
 - Hybrid Learning
 - International Students
- Moved the Final budget for 2022 for approval including additional revenue
- Moved the Assets budget for 2022 for approval
- That the 2022 Charter is adopted with the addition of the 3rd target.