**Hobsonville Point Schools Board of Trustees**

**Minutes for the Meeting held on 23 September 2021**

**Virtual meeting at 5.00pm**

**Present**

Maurie Abraham, Graham Aitken, Ngahuia Lott, Aman Devta (student), Meredith Kennett, Daniel Birch, Maliina Pomare-Greer, Ashley Pierce, Philip Jellyman

**Apologies**

Nathan Rarere

**He whakatauki kō Graeme**

**Kia matou ururoa ….**

*The board meeting took place online during COVID19 lockdown level 4.*

**Matters arising from the Minutes**

* Minutes from the previous board meeting held on 19 August 2021 were given to the board prior to this meeting.

**Motion:  That the Minutes of the Meeting dated 19 August 2021 are a true and correct record.**

**Moved:  Graeme**

**Seconded:  Maurie**

**All in favour - carried**

**Matters arising: No matters arising from the Minutes**

**Conflicts of Interest**

* There were no conflicts of interest to report at this meeting.

**Correspondence**

* Correspondence received were added to the correspondence folder for the Board to view prior to the meeting.
* Meredith spoke to this correspondence.

**Moved correspondence list**

**All in favour**

**Carried**

**Principal’s Primary School Report**

* Daniel spoke to the Principals school report dated September 2021 which the Board received a copy of prior to the meeting.
* Daniel said things have been going reasonably well, working alongside Maurie with Level 2 and Level 3 plans. Feedback from parents has mostly been positive. Daniel said a lot of devices have been given out to the students. He proposes a light device week next week.
* Daniel said he would like to form a sub-committee to interview and appoint a new DP as discussed at the last BOT meeting. Graham and Meredith offered to be on this committee and the board agreed with this.

**Motion: Daniel moved the subcommittee to interview and appoint a DP would consist of Daniel, Lisa, Kristyn Graeme and Meredith.**

**Moved: Daniel**

**Seconded: Maurie**

**All in favour - Carried**

**Motion:  The Primary Schools Principal’s Report dated September 2021 is accepted as tabled.**

**Moved:  Daniel**

**Seconded:  Ngahuia**

**All in favour - Carried**

**Principal’s Secondary School Report**

* Maurie spoke to the Secondary Principal’s school report dated September 2021 which the Board received a copy of  prior to the meeting.
* Maurie said it is mainly covid focussed and the way we are communicating, concentrating on wellbeing, making sure we have a plan in place
* Currently interviewing for two Maths positions next Tuesday.

**Motion:  The Secondary Schools Principal’s Report dated September 2021 is accepted as tabled.**

**Moved: Maurie**

**Seconded: Phillip**

**All in favour - Carried**

**Business Committee**

Maurie spoke to the business report.

Meredith said although Ashley is happy to stay on the Business committee, he has not been able to attend some of the meetings. Meredith asked if everyone was ok with this or was it best that we select another member.

Maurie suggested that we send Ashley BOT correspondence to his personal email.

Graeme said if Ashley wasn’t able to attend the 8am Finance committee meetings in future, then perhaps we need to look at another member coming on board.

**Motion: Move the Minutes of the Business Committee dated 2021 is accepted.**

**Moved:**

**Seconded:**

**All in favour - Carried**

**Move business report**

**Maurie**

**Ngahuia**

**All in favour - Carried**

**Health and Safety Committee**

**Policies**

No policies to report at this meeting

**Staff Report**

Ngahuia had nothing to report at this meeting. Ngahuia said this is her last BOT meeting before she goes. She thanked everyone for their contributions. She said she had learnt heaps.

**The Student Rep Report**

Aman had nothing to report at this meeting.

Ngahuia left the meeting at 5.31pm

**The board moved into committee at 5.32pm**

Motion: The Presiding Member asked that the public be excluded from the following part/s of the proceedings of this meeting as named in the Agenda.

The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual/s.

This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public.   [In legislation section of the NZSTA Handbook].

Topic: discussed in the absence of the public - minutes kept in Public Excluded Business minute book

**The board moved out of committee at at 5.42pm**

**General Business**

There was no general business.

**Meeting ended at 5.45pm**

**Next Meeting:** 11 November 2021

Presiding Member:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Motions passed September 2021:**

* Daniel moved the subcommittee to interview and appoint a DP would consist of Daniel, Lisa, Kristyn Graeme and Meredith.

**Action List:**

* No actions to list for this meeting.