

**Hobsonville Point Schools Board of Trustees
Minutes for the First Meeting of the new board
held on 3 November 2022 at 4.30pm at the Secondary School**

Present

Nathan Rarere (via video link), Meredith Kennett, Daniel Birch, Maliina Pomare-Greer, Aman Devta (Student Representative), Di Cavallo (Staff Representative), Maurie Abraham, Graeme Aitken, Leilarn Rankin, Katie Dobson

He whakatauki kō Di

Whāia te pae tawhiti, kia tata mai.

Pursue the vision beyond the horizon and bring it closer so it may be realised.

Meredith welcomed board members and asked that each person share a little bit about their week so far, to check in and see how everyone was doing.

Daniel and Maurie gave a presentation particularly to new board members where they each spoke about their families, their passions and their roles and visions as Leaders of the Primary and Secondary schools. Some data on student achievements were presented.

Pathways - Ka Awatea presentation to the Board

Pathways Leader and Teacher Jayne Dunbar gave a presentation to the board regarding the Pathways team at HPSS and their roles within the three areas of the curriculum. Projects, Modules / Spins and Hub. A strength of this team is the mix of teacher trained staff and HR/Comms specialists with corporate backgrounds.

Jayne said Internships, Trades academies courses and Gateway are provided through Projects, Pathway Spin is a timetabled class offering multiple learning areas and industry opportunities, while Hub time allows support of IEMs, running of mini expos and university presentations through Hub60 time slots.

Jayne proposed the pathways team would like to integrate more with subject specific teaching and learning at NCEA level 2 and will start with Hospitality, Business, Performing arts, Outdoor Ed. This is a new initiative called Pathway Connectors.

Jayne introduced the Careers Education review and welcomed anyone who would like to get involved in reviewing and planning for Pathways at HPSS to please get in touch.

The board thanked Jayne for her presentation.

Minutes of Meeting

- Minutes from the previous board meeting held on 28 September 2022 were given to the board prior to this meeting.

Motion: That the Minutes of the Meeting dated 28 September 2022 are a true and correct record

Moved: Graeme

Seconded: Maurie

All in favour - carried

Matters Arising from the previous Minutes

Business committee on Establishment Grant. Jill will explain this at the December meeting.

Strategic Planning Date

The board discussed the meeting dates for 2023 and made changes to the schedule. The board organised a strategic planning date meeting for Saturday 11 March - 9.00am - 12.30pm

Conflicts of Interest

There were no conflicts of interest to report at this meeting.

Correspondence

Meredith gave the board access to the NZSTA newsletter as part of inwards correspondence.

Principal's Primary School Report

- Daniel spoke to his report dated 3 November 2022 which the board received a copy of prior to the meeting.
- Daniel said he had met with the MOE about the latest fitout for the changes of the building extensions and these will be signed off in the next day or two.
- Daniel spoke to a camp trip in 2023 for the Senior children. Daniel said once we get class placements done we will know which students are attending and we will advise parents of the details and the costs.

Motion: The board approves the camp and Graeme would like to see that parents are notified of the details and costs as soon as possible.

Moved: Graeme

Seconded: Aman

All in favour – Carried

Motion: The Primary Schools Principal's Report dated November 2022 is accepted as tabled.

Moved: Daniel

Seconded: Katie

All in favour – Carried

Principal's Secondary School Report

- Maurie spoke to the Secondary Principal's school report dated 3 November 2022.
- Maurie spoke to the strategic planning document.
- Maurie consulted with the members about the donation scheme process. A minority of people were not in favour. Di asked if there was any feedback from those that were not in favour of the enrolment scheme. Maurie said the feedback was that it might impact on the quality of teacher experience that people were paying for.
- Policies, Maurie invited staff to go into school docs to review upcoming policies for renewal. Maurie said for sun protection policy a question was asked if we were able to look at more shade. Maurie said as this question was raised it was a good opportunity to check out the shade conditions at school.
- When the policies are signed, Daniel and Maurie have met with the audit committee and confirmed they have happened.

Motion: The Secondary Schools Principal's Report dated November 2022 is accepted as tabled.

Moved: Maurie

Seconded: Katie

All in favour - Carried

Business Committee

- Graeme spoke to the 2022 Business Managers final report. Graeme said it has been two weeks since the last report if you include the school holiday period and there wasn't anything significant to report. Graeme said we are in a good financial position and we are receiving more revenue than expected. Although the relief teacher budget is 112% over budget, the additional income received through international students keeps us in a strong position.

Te Ara Manaaki Report

- The school is looking at investing in the Suicide prevention program, to be reviewed by the finance committee. Graeme said the John Kirwan program will be coming to the Primary schools in the new year and it would be great to see such a positive role model working alongside our young students.
- Maurie said currently this term all of our Year 9s and Year 10s are working around body relationships. The secondary school are currently planning the use of outside providers (Love me not) to support the work that our students are currently doing.

Motion: The board accepted the Business Managers Report dated November 2022.

Moved: Graeme

Seconded: Leilarn

All in favour - Carried

The board discussed and have accepted the Te Ara Manaaki report dated November 2022.

Combined Staff and Student report

- Di spoke to the staff and student report and summarised a couple of items on the report. The can drive in Term 3 was a huge success with students and staff collecting over 2,800 cans. "The most cans we have received" was the comment made by one of the Collection Drivers.
- The staff farewelled it's Year 13 students in it's usual traditional way. Staff lined the school corridors and clapped as the students made their way out where some of them were met by their parents. Wednesday 2 November was the Year 13 students last official day at HPSS.
- Aman reported that Se-+nior students were keen to support Orientation day with our new Year 8 students coming to the school mid November for the day.
- There were lots of celebrations and achievements included in the report.

The board moved into committee at 6.17pm

Motion: The Presiding Member asked that the public be excluded from the following part/s of the proceedings of this meeting as named in the Agenda.

The grounds are that the matter is one of personnel and the reason is to protect the privacy of the individual/s.

This motion is proposed to comply with Sec 48 of the LGOI & M Act 1987 and the special requirements when moving to exclude the public. [In legislation section of the NZSTA Handbook].

Topic: discussed in the absence of the public - minutes kept in Public Excluded Business minute book

The board moved out of committee at 8.03pm

General Business

There was no general business.

The meeting closed at 6.45pm. The next meeting will be held at the Secondary School on Thursday 1 December 2022.

Presiding Member: 

Date: 1/12/22